

HUTT VALLEY HIGH SCHOOL BOARD OF TRUSTEES

Minutes of the Hutt Valley High School Board of Trustees Meeting held in the Boardroom on 23 March 2011 – 5.31 p.m. to 8.17p.m.

1.0. Present: P. Stevens (Chairperson), R Sinclair, P. Rolton A. Gibbs, K. Baker, J. Stratford, R. Hulse, D. Rolton, S. Chapman, B. Law (Secretary).

1.1 Apologies: There were no apologies.

1.2 Visitors: F. Lemisio, L. Unuia, R. Malta, G. Jansen.

2.0 Presentations

2.1 Rick Malta and Greg Jansen – Restorative Schools

Currently Restorative Schools are in the school working with the entire staff on the philosophy and application of restorative practices. Their presentation, very brief as it was, was acknowledged as providing a valuable insight into how restorative practices integrate well with the strategic plan directions established last year.

6.01 p.m. Both R. Malta and G. Jansen depart.

2.2 L. Unuia

Laura Unuia gave an informative outline of the 'Teamworks' programme.

6.39 p.m. L. Unuia departs.

3.0 Co-option

The Board unanimously agreed to co-opt Filimino Lemisio to the Board of Trustees for the remainder of the current term.

P. Stevens/K. Baker

4.0 Confirmation of Minutes of Meeting held 16 February 2011

Having been circulated these minutes were confirmed as a true and correct record.

J. Stratford/P. Rolton

5.0 Matters arising

There were no matters arising not already covered in the agenda.

6.0 Correspondence

It was resolved that the inwards correspondence be received and the outwards correspondence approved.

P. Stevens/ K. Baker

- 6.1 The following leave approved:
Mark Grams – LWOP 4 – 15 July. (Principal to query why it has to be at during term time).
E. Halliwell – LWOP 25 – 31 October.

P. Rolton/ R. Hulse

- 6.2 The following resignations accepted:
- Karuna Ranchod – end of term one.
 - Peter Williamson – end of term two.

7.0 Finance Report

- 7.1 Having been circulated the following Finance Reports were adopted:
- January 2011
 - February 2011

J. Stratford K. Baker

- 7.2 When confirmed figures from the MOE are received Management are to rework the budgets as required. A Finance meeting is to be held once this work was completed.

8.0 Principal's Report

Having been circulated the Principal's Report was adopted.

P. Stevens/P. Rolton

- 8.1 The current roll is 1619 plus 43 FFP students.
- 8.2 The roll on 1st March was 1610 plus 41 FFP students.
- 8.3 Rebecca Feerick has been appointed as LTR English, 12 hours per week, for the remainder of 2011.
- 8.4 2010 Scholarship winners listed.
- 8.5 The Secondary Teachers' Collective has been settled subject to member ratification.
- 8.6 After discussion it was agreed that a recommendation on level and structure of the 2012 caregiver donation would be presented at the April meeting for decision.
- 8.7 2011 Stand downs and suspension figures were tabled.
- 8.8 Remedial work on the upstairs walkway continues.

8.9 2011 attendance data tabled.

9.0 Property

The minutes of the Property Committee meeting held 14 March were discussed. The Committee recommendation to contract the architectural services of Stephenson and Turner (dated 18 February) was ratified.

P. Rolton/J. Stratford

10.0 Schedule of Delegations Policy

After discussion it was agreed that this policy be held over to the April meeting to enable research on some suggested additions.

11.0 In Committee

8.05 p.m. the Board moved into 'In Committee'

Resolved that in terms of Section 4B of the Local Government Office Meeting Information Act, 1987, the public be excluded from this part of the meeting as the Board wished to discuss matters relating to staff and/or students, and for the Reason that the discussion of these matters would infringe the privacy of a natural person under Section 9(2) of the Official Information Act.

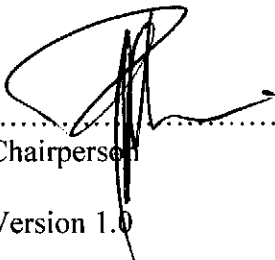
P. Stevens/K. Baker

11.1 8.16 p.m. the Board moved out of 'In Committee'

J. Stratford/K. Baker

12.0 General Business

12.1 As there was no further business the meeting closed at 8.17 p.m.


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Chairperson
Version 1.0

13/4/11
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Date

Action	Person Responsible	Target Completion
External Funding	Ross Sinclair	Set up a meeting with Paul Logan including P. Stevens.
Finance Meeting	Ross Sinclair	When MOE figures available