

HUTT VALLEY HIGH SCHOOL BOARD OF TRUSTEES

Minutes of the Hutt Valley High School Board of Trustees Meeting held in the Boardroom on 13 April 2011 – 5.35 pm to 8.02 pm

1.0. Present: Peter Stevens, Ross Sinclair, Paul Rolton (Chairperson), Amanda Gibbs, Karen Baker, James Stratford, Richard Hulse, Dane Rolton, Steve Chapman, Filimino Lemisio, Barry Law, Jodie Murden (Secretary)

1.1 Apologies: There were no apologies.

1.2 Visitors: Nick Tully

2.0 Presentations

2.2 N Tully

Nick Tully gave an informative outline of the Commerce Department.

5.50 pm N Tully departed and P Stevens arrived.

3.0 Previous Minutes

Having been circulated these minutes were confirmed as a true and correct record.
R Hulse/D Rolton

4.0 Correspondence

It was resolved that the inwards correspondence be received and the outwards correspondence approved.
A Gibbs/R Sinclair

4.1 The following leave was approved:
R Edmonds – LWOP 1-10 August

P Rolton/ R Hulse

4.2 Enrolment Scheme:
After discussion it was decided that a sub committee would be formed to look at altering the enrolment scheme for 2013. The subcommittee members are P Stevens, K Baker and S Chapman.

5.0 Finance Report

5.1 Having been circulated the following Finance Report was adopted:
- March 2011
J Stratford/ K Baker

5.2 The Finance sub committee are to meet on the Tuesday a week before the BOT meeting. Request from K Baker that the papers are received before the weekend.

6.30 pm Barry Law left.

6.0 Principal's Report

Having been circulated the Principal's Report was adopted.
P Stevens/D Rolton

6.1 NCEA Data – completed, charts will be ready for May Meeting.

6.2 Small increase in our sports participation numbers.

6.3 Nga Ara Kete – Hutt City Council have not renewed their contract. R Sinclair to meet with them soon.

6.4 Awahina Whanau – Paul is available for this group.

6.5 Restorative Practices – a steering committee has 25 staff volunteers. Management Unit compensation will be needed.

6.6 We currently do not have a GATE (Gifted and Talented) programme running. 40-50 students would currently be targeted for involvement.

6.7 Ross Sinclair is on a committee looking at the memorandum of understanding between schools and the Trades Academy.

6.8 School donations were discussed.
It was agreed to ratify a change in school donation levels for 2012.
Donations will now be \$225 for 1 student, \$375 for 2 students and \$450 for 3 or more students.

R Hulse/J Stratford
All Agreed

6.9 A meeting has been held with the architects regarding B Block. It is recognised that the time frame is 'tight'.

6.10 Professional Development – Literacy Project – 2011 is our second year. The Board request that Gemma Crawford present to a Board meeting.

6.11 Discussion followed on student attendance.

7.0 Student Representative Report

D Rolton presented his report. Thanks were passed from the BOT to D Rolton.

8.0 Schedule of Delegations Policy

- 8.1 After discussion this policy was amended by:
- Adding to Appendix 8, Point H "The Principal is authorised to spend up to a maximum of \$10,000 outside of the approved budget."
 - Add to Appendix 8 a point L to read "The Board of Trustees delegate the authority to suspend a student to the Principal."
- This Policy was adopted with a review date of March 2012.

8.2 It was noted that Terms of Reference need to beset for Board sub-committees.

9.0 Uniform Report

9.1 It was noted that K Baker was not on the committee in 2010.

9.2 There was a brief discussion around how individuals in our top sports teams could be recognized, via the uniform. It was accepted that achievement by pupils extended across many fields of endeavour (sport/cultural/academic, individual/team activities, mainstream sports/specialist sports) and that any policy around the uniform would need to address this diversity appropriately.

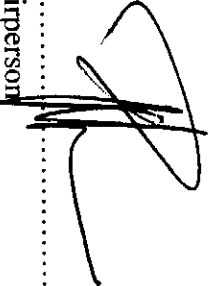
9.3 Discussion followed on changes to the uniform. R Sinclair to alter and email to the BOT for final consultation before it is sent out to the school community.

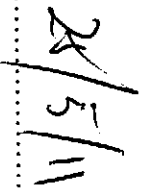
10.0 Code of Conduct

Discussion followed. BOT feedback was very supportive and requested that the Code be promulgated.

11.0 General Business

11.1 As there was no further business the meeting closed at 8.02 pm.


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Chairperson


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Date